United Nations ST/SGB/2004/10

Secretariat

28 May 2004

Secretary-General's bulletin

Authority of the United Nations Population Fund in matters relating to human resources

The Secretary-General, for the purpose of implementing General Assembly decision 58/555 on personnel matters relating to the United Nations Population Fund (UNFPA), promulgates the following:

Section 1
Purpose

The purpose of the present bulletin is to delegate to the Executive Director of UNFPA formal authority in matters relating to human resources.

Section 2
Scope of delegation of authority

2.1 The Executive Director of UNFPA has authority, in accordance with the United Nations Staff Regulations and Staff Rules, to:

(a) Appoint staff members of UNFPA through the issuance of UNFPA letters of appointment, promote them and terminate their UNFPA appointments;

(b) Establish advisory bodies to advise the Executive Director on the appointment, promotion and termination of appointment of UNFPA staff members;

(c) Determine the entitlement of UNFPA staff members to allowances and benefits in accordance with applicable United Nations Staff Regulations and Staff Rules and related administrative issuances issued under the Secretary-General's authority;

(d) Establish a Joint Disciplinary Committee and impose disciplinary measures in accordance with chapter X of the Staff Rules;

(e) Establish a Joint Appeals Board to consider appeals against administrative decisions;

(f) Make exceptions to the Staff Rules subject to the conditions laid down in staff rule 112.2 (b).

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2.2 The Secretary-General retains authority over matters not expressly delegated in the present bulletin, including:

(a) Award of compensation in the event of death, injury or illness attributable to the performance of official duties, as provided in staff rule 106.4 and appendix D to the Staff Rules;

(b) Interpretation of the Staff Regulations and Staff Rules in cases involving issues that are likely to conflict with general policies within the United Nations common system;

(c) Decision on appeals under staff rule 111.2 (p).

Section 3
Exercise of delegated authority

3.1 The Executive Director shall be accountable to the Secretary-General for the exercise of the authority delegated under the present bulletin.

3.2 The Executive Director may further delegate authority to UNFPA personnel, as he or she deems it appropriate.

3.3 The Executive Director shall establish operational arrangements for the application of the present delegation of authority, including institutional mechanisms for the effective exercise of the Executive Director's authority in human resources matters.

Section 4
Final provisions

The present bulletin shall enter into force on 1 June 2004.

(*Signed*) Kofi A. **Annan**
Secretary-General